

ARIZONA PROSECUTING ATTORNEYS' ADVISORY COUNCIL
FINANCE COMMITTEE
MINUTES

July 30, 2020

The meeting of the Finance Committee of the Arizona Prosecuting Attorneys' Advisory Council ("APAAC") was called to order by Mr. Jeremy Ford on Thursday, July 30, 2020, at 9:00 a.m. in the APAAC office located at 3838 N. Central Avenue, Suite 850, Phoenix, Arizona.

ROLL CALL

Finance Committee Members Present

Jeremy Ford - Chair	Greenlee County Attorney (via Zoom videoconference)
John Belatti	Mesa City Prosecutor (via Zoom videoconference)
Sheila Polk	Yavapai County Attorney (via Zoom videoconference)
Tobin Sidles	Oro Valley Town Prosecutor (via Zoom videoconference)
Jon Smith	Yuma County Attorney (via Zoom videoconference)
Kent Volkmer	Pinal County Attorney (via Zoom videoconference)

Finance Committee Members Absent

Brad Beauchamp	Gila County Attorney
Brad Carlyon	Navajo County Attorney

Staff Present

Elizabeth Burton Ortiz	Executive Director
Diana Cooney	Office Manager
Elizabeth Iniguez-Reyna	Meeting & Technology Coordinator (via Zoom videoconference)

MINUTES OF THE MAY 11, 2020, FINANCE COMMITTEE MEETING

Mr. Jeremy Ford presented the minutes from the Finance Committee meeting held on May 11, 2020. Mr. Ford made a motion, with a second by Ms. Sheila Polk, to adopt the minutes as presented. No discussion was held. Motion carried unanimously.

APAAC FINANCIAL REPORTS

Mr. Ford referred members to APAAC's financial reports for April 2020 and May 2020. Mr. Ford made a motion, with a second by Ms. Polk, to recommend the Council approve the April 2020 and May 2020 financial reports, as presented. No discussion was held. Motion carried unanimously.

QUARTERLY REVIEW OF APAAC'S CJEF REVENUE

Mr. Ford shared APAAC's quarterly report of CJEF revenue through June 30, 2020. No action was taken by the Committee members.

COMMITTEE MEMBERS' REPORTS

No report from any Committee member was offered.

NEXT FINANCE COMMITTEE MEETING

The next Finance Committee meeting will be held on Wednesday, September 9, 2020, at 9:00 a.m. in the APAAC office.

CALL TO THE PUBLIC

Ms. Elizabeth Burton Ortiz stated that on August 3, 2020, APAAC will allow Council members, Chief Deputies, and award winners to register for the 2020 Annual Prosecutor Conference to be held on December 16-18, 2020. Ms. Ortiz also stated that she recently toured the Westin La Paloma in Tucson and remains cautiously optimistic the conference can proceed considering all the safety measures implemented at the conference venue. She added that the renegotiated contract for the December 2020 dates will provide financial protection for APAAC in the event of low attendance numbers.

Ms. Ortiz indicated that, as a result of the recent conversion from in-person to virtual format of the remaining three 2020 STOP grant trainings, APAAC has requested a program/budget change to reallocate travel expense funds for the purpose of expanding the number of trainings this year and purchasing technology equipment to enhance recording capability for these training webinars.

ADJOURNMENT

Mr. Ford adjourned the meeting at 9:12 a.m.